

CLITHEROE TOWN COUNCIL

**Minutes of the Town Council meeting held on Monday 02 September 2024
In the Council Chamber, Clitheroe Town Hall**

**PRESENT:- The Town Mayor, Cllr Donna O'Rourke, in the Chair
The Deputy Town Mayor, Cllr Michael Graveston
Councillors Ian Brown, Ryan Corney, Mark French, Gaynor Hibbert,
Jonathan Hill Mary Robinson, Simon O'Rourke, Town Clerk**

59.24 APOLOGIES FOR ABSENCE

None

60.24 PUBLIC PARTICIPATION

There was no public participation.

61.24 DECLARATIONS OF INTEREST

Councillor Simon O'Rourke declared an interest in item 10, application for financial assistance.

62.24 MINUTES

The minutes of the Town Council meetings held on 29 July 2024 were signed and approved.

63.24 MAYORAL COMMUNICATIONS

The Town Mayor updated the meeting on engagements since the previous Council meeting.

64.24 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ended 09, 16, 23 & 30 August 2024.

RESOLVED:

- (1) That no objections be raised to the following applications:-
3/2024/0415, 0558, 0604, 0649**

That Ribble Valley BC be informed that the Town Council wishes to object to 3/2024/0613 as it is believed that this contravenes the Core Strategy Key Statement DS2, subsection DMG1, Page 86 Item 10.4 Point numbers 2 & 3 specifically in reference to the development being unsympathetic to its surroundings, the development's density and the

loss of open space plus the development does not prove its need with it being surplus to requirement.

65.24 REPORT ON ALLOTMENTS

Councillor Simon O'Rourke advised of problems which had again arisen with the water supply at the Hayhurst St allotment site, resulting in another large monthly bill. It appeared the latest problem was not with the meter, but with a tap which had been left running on one of the plots. It was agreed that a separate water supply pipe should be installed at this site with a defined number of taps which could be locked to prevent outside interference. No other taps would then be permitted at the site.

RESOLVED: THAT a separate water supply pipe be constructed at the Hayhurst St allotment site

66.24 ACCOUNTS PAID JULY 2024

Accounts paid in July 2024 were tabled. It was noted that the costs of the Last Night of the Proms 2024 had mostly been paid in July.

RESOLVED: THAT the accounts for July 2024 be noted.

67.24 CIVIC SUNDAY AND REMEMBRANCE SUNDAY 2024

The Town Clerk advised of the arrangements in place so far for Civic Sunday and Remembrance Sunday. The Civic Sunday service would be at St Paul's, Low Moor, starting at 9.30 am with refreshments afterwards at Low Moor Club. There would be a parade before the service around Low Moor.

68.24 APPLICATION FOR FINANCIAL ASSISTANCE

An application for financial assistance received from the Chamber of Trade in respect of the forthcoming Torchlight procession was discussed. It was agreed that a donation of £3,000 be made in respect of the procession. There was discussion regarding the use of the bandstand in the Castle Grounds and its future but it was agreed this topic should be considered at another date.

RESOLVED: THAT a donation of £3,000 be made to the Clitheroe Chamber of Trade in respect of the Torchlight procession 2024.

69.24 PARISH LENGTHSMAN'S REPORT

The report of the parish lengthsman was considered. It was noted that the lengthsman was learning the role and had worked alongside his predecessor for a week before assuming sole responsibility.

Part II

RESOLVED: That by virtue of the fact that the following items of business be exempt information under the Public Bodies (Admission to Meetings) Act 1960 the press and public be now excluded from the meeting

70.24 STAFF LEAVE AND ABSENCE REPORT

The Town Clerk advised that a member of staff had been on sick leave since 19 July 2024 and that the most recent fit note covered a period to 12 September 2024. The difficulties caused by the absence during the planned holiday of the Town Clerk were discussed and it was agreed that there could be further problems if the absence continued during September/October which were busy months.

Signed:
Chair

The meeting closed at 20.20 pm.