

CLITHEROE TOWN COUNCIL

Minutes of the Town Council meeting held on Monday 23 October 2017

**PRESENT:- The Town Mayor, Councillor Maureen Fenton in the Chair
The Deputy Town Mayor, Councillor Pam Dowson
Councillors Ian Brown, Kerry Fletcher, Stewart Fletcher, Mark French,
Allan Knox, Susan Knox
The Town Clerk.**

59.17 APOLOGIES FOR ABSENCE

**Apologies for absence, together with reasons, had been received from
Cllrs Mary Robinson and Paul Robinson.**

60.17 PUBLIC PARTICIPATION

There was no public participation.

61.17 DECLARATIONS OF INTEREST

There was no declaration of interest.

62.17 MINUTES

**The minutes of the Town Council meetings held on 04 September 2017 were
approved and signed by the Chairman.**

63.17 MAYORAL COMMUNICATIONS

**Details of official duties undertaken by the Town Mayor and Deputy Town
Mayor since the last Town Council meeting were submitted for information.**

**The Town Mayor advised that the Waddow Thanksgiving Service and the
Diwali/New Year's Celebration in Preston had been of particular interest.**

64.17 PLANNING APPLICATIONS

**Consideration was given to planning applications received for weeks ending
29 September 2017, 06 October 2017, 13 October 2017 and 20 October 2017.**

RESOLVED:

1. That no objections be raised to the following applications:-
3/2017/0850, 0505, 0865, 0906, 0920, 0930, 0941, 0946, 0939, 0955, 0724,
0964, 0965, 0971 and 0979.

The Clerk had previously circulated notifications from RVBC regarding the right to speak at Planning & Development Committee on 26 October 2017 in respect of objections to applications 3/2017/0184, 0573 and 0616. It was known that other organisations/individuals wished to speak against these applications at the meeting so it was agreed that the Town Council would not exercise its right to speak and thereby deny others their opportunity. It was suggested and agreed that a procedure regarding the right to speak at Planning & Development Committee be adopted.

RESOLVED:

That, if it was known to the Town Council that another organisation or individual wished to speak against an application at Planning & Development Committee, the Town Council would forego its right to speak unless the application concerned a particularly significant, multi-dwelling development.

65.17 AUDIT OF ACCOUNTS 2016/17

The Town Clerk reported that the Annual Return 2016/17, together with the external auditor's certificate, had been received from BDO LLP. Only minor issues had arisen during the audit, namely that Council Tax Support monies had been erroneously included in box 2 rather than box 3. The Town Clerk noted that this was a common mistake and would only be an issue if Council Tax Support monies were payable in the year in question.

RESOLVED:

That the Annual Return 2016/17 and external auditor's certificate be and are hereby approved and accepted.

66.17 ACCOUNTS PAID

a) Allotment Accounts

The Town Clerk submitted details of the allotment accounts for 2016/17 and advised that arrangements had been made to contact the outstanding debtor who, it was believed, had moved house.

RESOLVED:

That the Allotment Accounts for 2016/17 be approved and accepted.

b) Accounts Paid September 2017

The Town Clerk submitted details of accounts paid during September 2017 noting in particular the costs of a replacement Christmas cross-street display which should not be a recurrent cost.

RESOLVED:

That the accounts paid during September 2017, details of which were specified, be approved.

c) **Accounts Balances as of 30 September 2017**

The Town Clerk submitted details of the account balances as of 30 September 2017 which were duly noted.

67.17 REQUESTS FOR FINANCIAL ASSISTANCE

a) *Ribble Valley Talking Newspaper*

The Town Clerk submitted a request for financial assistance for the 2017 event from Ribble Valley Talking Newspaper. It was explained that a donation of £100.00 had been previously agreed by the Town Council in March 2017? but the organisation had not completed and returned the appropriate form. As the completed form had now been received it was agreed the donation should now be paid.

RESOLVED:

That a grant of £100 be made to Ribble Valley Talking Newspaper.

b) *Clitheroe Area WI*

A request for a donation of £25.00 for sponsorship of a trophy to be awarded at the Clitheroe WI Show was considered. It was confirmed that, if agreed, the trophy would be engraved acknowledging sponsorship by the Town Council. It was suggested that the Town Clerk look to see if the Council had trophies in its possession which it could donate but that, if not, a donation of £25.00 for a new trophy be made and this course of action was agreed.

RESOLVED:

That the Town Council look to donate one of its own trophies, but in the event of none being suitable, a donation of £25.00 for a new trophy be made to Clitheroe WI.

The meeting closed at 7.35 pm.

