



## **CLITHEROE TOWN COUNCIL**

**Clitheroe Town Hall, 9 Church Street, Clitheroe, Lancashire. BB7 2DD**

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**Town Mayor: Councillor Donna O'Rourke**

**Town Clerk: Cathy Holmes**

**24 July 2024**

### **TO THE TOWN MAYOR AND MEMBERS OF THE COUNCIL**

**You are summoned to attend a meeting of the TOWN COUNCIL to be held on MONDAY 29 JULY 2024 COMMENCING AT 7.00 PM in the TOWN HALL 9 CHURCH STREET, CLITHEROE.**

**CATHY HOLMES  
TOWN CLERK**

### **AGENDA**

- 1. APOLOGIES**
- 2. PUBLIC PARTICIPATION**
- 3. DECLARATIONS OF INTEREST**  
Members are asked to consider any pecuniary interests they may have to disclose in respect of any matters under discussion at the meeting.
- 4. CO-OPTION OF A TOWN COUNCILLOR**  
To consider and agree the co-option of a Town Councillor to fill the vacancy caused by the resignation of Cllr Stewart Fletcher
- 5. MINUTES**
  - a) To approve the Minutes of the meetings of the Town Council held on 10 June 2024 (copies enclosed)
- 6. MAYORAL COMMUNICATIONS**
- 7. PLANNING APPLICATIONS**  
To consider planning applications received for weeks ending 24 May 2024, 31 May 2024, 07 June 2024 (details enclosed)
- 8. ANNUAL ACCOUNTS 2023/24**  
To receive and approve the annual accounts for the year ended 31 March 2024

**9. MAYORAL ROBES**

To consider a report from the Town Clerk on the condition of the mayoral robes

**10. LAST NIGHT OF THE PROMS 2024**

To consider a report from the Town Clerk on the Last Night of the Proms 2024

**11. BANK MANDATES**

To receive an update on amendments to the bank mandates

**12. ACCOUNTS PAID JUNE 2024**

To receive details of accounts paid in June 2024

**Part II**

**1. STAFF LEAVE AND ABSENCE REPORT**