

CLITHEROE TOWN COUNCIL

Minutes of the Town Council meeting held on Monday 21 October 2019

**PRESENT:- The Town Mayor, Councillor Stewart Fletcher, in the Chair
The Deputy Town Mayor, Councillor Simon O'Rourke
Councillors Ian Brown, Mark French, Allan Knox, Sue Knox,
Donna O'Rourke, Jenni Schumann and the Town Clerk**

59.19 APOLOGIES FOR ABSENCE

Councillors Jonathan Hill and Mary Robinson

60.19 PUBLIC PARTICIPATION

There was no public participation.

61.19 DECLARATIONS OF INTEREST

Councillors Ian Brown and Mark French declared an interest in Agenda Item 6, Planning Applications, as regards application numbers 3/2019/0752 & 0922

62.19 MAYORAL COMMUNICATIONS

Details of official duties undertaken by the Town Mayor and Deputy Town Mayor since the last Town Council meeting were submitted for information. The Town Mayor reported that positive comments had been received from other Mayors who had attended the Last Night of the Proms Concert on 03 August 2019.

63.19 MINUTES

The minutes of the Town Council meeting held on 02 September 2019 were approved and signed by the Chairman.

64.19 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ending 27 September 2019, 04 October 2019, 11 October 2019 and 18 October 2019.

RESOLVED:

- 1. That no objections be raised to the following applications:-
3/2019/0752, 0840, 0805, 0867 (although a request be made that the flagpoles**

have internal lanyards so as to lessen the noise impact in the wind), 0875, 0876, 0884, 0752 ,0881, 0886, 0890, 0892, 0896, 0903, 0922.

2. That Ribble Valley Borough Council be informed that the Town Council does not object to 3/2019/0877, but if the application is approved, would expect there to be road safety measures such as yellow lines and a pedestrian crossing at the development as well as provision of a regular bus service.

65.19 AUDIT OF ACCOUNTS 2018/19

The Town Clerk submitted details of the letter received from PKF Littlejohn LLP following the conclusion of the 2018/19 external audit. It was noted that no issues had arisen as a result of the audit and no additional charges had been incurred. The Town Clerk confirmed that all of the necessary publicity following the conclusion of the audit, as specified, had been undertaken.

66.19 MAYOR OF CLITHEROE WELFARE FUND

The Town Clerk advised members of the current balance in the Welfare Fund. It was noted that the cheque to Clitheroe District Scouts, comprising the proceeds of fund raising in the previous mayoral year, had been cashed.

67.19 SCHEME OF DELEGATION

The Town Clerk submitted a draft scheme of delegation for approval. It was agreed that the Scheme was suitable and that the financial limits contained therein were appropriate.

RESOLVED:

THAT the Scheme of Delegation be and is hereby approved.

68.19 REMEMBRANCE SUNDAY 2019

The Town Clerk confirmed details of the arrangements for Remembrance Sunday on 10 November 2019. It was noted that refreshments would be served at the United Reformed Church opposite the Castle Gates. Due to the situation with the parish lengthsmen alternative arrangements would need to be made for provision of a sound system at the war memorial.

69.19 RURAL/MARKET TOWNS GROUP RURAL SERVICES NETWORK

Members considered documentation previously circulated by e-mail regarding the proposed establishment of a rural/market towns group as part of the Rural Services Network. It was agreed that it would be useful to join such a group and that the Clerk should make the necessary arrangements with the organisers

RESOLVED:

THAT Clitheroe Town Council joins the proposed rural/market towns group when established and the sum of £150.00 be paid as the first annual subscription.

70.19 ACCOUNT BALANCES AND ACCOUNTS PAID SEPTEMBER 2019

The Town Clerk submitted details of the account balances as at 30 September 2019 and the accounts paid in September 2019 for approval. It was noted that two sets of traffic management fees had been incurred in September 2019 but that the costs for the Heritage Open Day would be partially reimbursed by other organisations.

71.19 PARISH LENGTHSMAN'S REPORTS

General Reports

Members received a report detailing the work undertaken by the Parish Lengthsman during September 2019. It was noted that strimming would now have ceased for the year so any temporary lengthsman would only need to deal with litter picking and odd jobs.

Allotment Report

The Town Clerk confirmed that allotment 14B was to be cleared in the coming week so should then be able to be re-allocated.

Play Areas Report

Members received a detailed report on the maintenance of the two Play Areas owned by the Town Council.

72.19 APPLICATION FOR FINANCIAL ASSISTANCE

j) Ribblesdale Wanderers Cricket and Bowling Club

The Town Clerk submitted details of an application for financial assistance from Ribblesdale Wanderers who were requesting £500.00 towards the purchase of a new electronic scoreboard. It was confirmed that applications had been made by the Club to other local organisations. It was noted that Ribblesdale Wanderers had received £500.00 from the Town Council in January 2018 and that the Town Council also supported the town's other two cricket clubs in rotation. It was agreed that Ribblesdale Wanderers provided valuable facilities for many sections of the local community but that regard needed to be had to other organisations and clubs which also could require financial support. It was agreed a reduced amount of support should be given to the club.

RESOLVED:

THAT the Town Council contributes the sum of £250.00 to Ribblesdale Wanderers Cricket and Bowling Club.

The meeting closed at 7.40 pm.

Signed:
Chair

