

**MINUTES OF THE GENERAL PURPOSES COMMITTEE  
HELD ON TUESDAY 21 MAY 2019**

**PRESENT:** The Town Mayor, Councillor Stewart Fletcher in the Chair;  
The Deputy Mayor, Councillor Simon O'Rourke  
Councillors: Ian Brown, Mark French, Jonathan Hill, Sue Knox,  
Mary Robinson, Donna O'Rourke  
Town Clerk

**12.19 APOLOGIES**

Apologies for absence, together with reasons, had been received from Councillors Allan Knox and Jenni Schumann.

**13.19 PUBLIC PARTICIPATION**

There was no public participation.

**14.19 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**15.19 MINUTES**

The Minutes of the General Purposes Committee meeting held on 18 February 2019 were proposed and seconded as a correct record and duly signed by the Chairman.

**16.19 PLANNING APPLICATIONS**

Consideration was given to planning applications received for weeks ended 10 May and 17 May 2019.

**RESOLVED:**

- (1)** That no objections be raised to the following applications:-  
3/2019/0283, 0400, 0406 and 0418.
- (2)** That Ribble Valley Borough Council be informed that the Town Council wishes to request a condition be imposed on application 3/2019/0388. The Town Council wishes it to be a condition of the application being granted that heritage items are preserved in situ and boundary stones identified and displayed. It was further suggested that a survey of the site be undertaken with a view to identifying items of historical significance to be maintained.
- (3)** That a decision on 3/2019/0167 be deferred pending the attendance at the next Council meeting of a representative from Johnson Matthey, Clitheroe, to explain the reasons for the application.

**17.19 MAYORAL COMMUNICATIONS**

Details of official duties undertaken by the Town Mayor and Deputy Town Mayor since the last Town Council meeting were submitted for information.

#### **18.19 CHANGES TO BANK MANDATE 2019/20**

The Town Clerk advised that it would be necessary to amend the bank mandate so as add the Deputy Mayor, Simon O'Rourke. The process would involve Councillor O'Rourke attending Barclays in Clitheroe to prove his identity. The former Mayor, Pam Dowson, would also need removing from the mandate.

**RESOLVED:** That Councillor Simon O'Rourke be added to the mandate and Pam Dowson be removed from the mandate

#### **20.19 TOWN CENTRE PLANTERS**

The report of the Town Clerk on town centre planters for 2019 was considered. It was noted that to purchase suitable containers would involved a capital outlay which had not been budgeted for and there would be logistical issues with the placing and removal of the planters. It was agreed that the Town Council would be prepared to pay a local nursery to plant up a small area of waste ground in the town centre but it was noted the suitable areas were owned by Ribble Valley BC who would need to agree to the plan.

**RESOLVED:** That, with the agreement of Ribble Valley BC, an area of waste land in the town centre be planted up by a local nursery, at the Town Council's expense.

#### **21.19 MAYOR OF CLITHEROE WELFARE FUND**

The statement of accounts for the Mayor of Clitheroe Welfare Fund was presented for the year to 31 March 2019. It was noted that the former Mayor would have £1,891.40 to donate to charities of her choice.

#### **22.19 ACCOUNTS PAID APRIL 2019**

The Town Clerk submitted details of the accounts paid in April 2019 for approval. It was noted that the amount of the LALC subscription had increased and the Clerk explained the amount was based on the population of the parish.

**RESOLVED:** THAT the accounts paid in April 2019 be approved.

#### **23.19 PARISH LENGTHSMAN'S REPORTS**

The Parish Lengthsman's General Report, Play Areas Report and Allotments' Report for April 2019 were considered.

Concern was expressed over the amount of litter the lengthsman was picking up from around the town. After discussion it was agreed that the Town Council, in conjunction with other organisations and individuals, should promote a "Keep Clitheroe tidy" campaign to try and reduce the amount of litter in Clitheroe.

**RESOLVED:** THAT the Town Council, along with other organisations and individuals, promote a "Keep Clitheroe tidy" campaign.

The Town Clerk explained that an old greenhouse, on a vacant plot, required removal but had been found to contain asbestos. A quote for the specialist removal of the greenhouse

had been obtained but was very costly. It was suggested that the Allotments Manager undertake a survey, to the extent possible, of the allotment sites to ascertain whether there were any other buildings or fences containing asbestos. The Town Clerk advised she would speak to LALC as other councils must have encountered similar issues regarding asbestos with their allotment sites.

The Town Clerk confirmed that two new swing seats had been ordered from Wicksteed to replace the broken ones at Park Street play area.

The meeting finished at 7.55pm

Signed .....

Chairman