

**MINUTES OF THE GENERAL PURPOSES COMMITTEE
HELD ON MONDAY 13 JULY 2020**

**PRESENT: (Via Zoom) The Town Mayor, Councillor Stewart Fletcher in the Chair;
The Deputy Mayor, Councillor Simon O'Rourke
Councillors: Ian Brown, Mark French, Jonathan Hill, Allan Knox,
Mary Robinson, Donna O'Rourke, Jenni Schumann
Town Clerk**

11.20 APOLOGIES
None

12.20 PUBLIC PARTICIPATION
There was no public participation.

13.20 DECLARATIONS OF INTEREST
There was no declaration of interest.

14.20 MINUTES
The Minutes of the General Purposes Committee meeting held on 24 February 2020 were proposed and seconded as a correct record and duly signed by the Chairman.

15.20 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ended 19 June 2020, 03 July 2020 and 10 July 2020.

RESOLVED:

- (1) That no objections be raised to the following applications:-
3/2020/0147, 0398, 0420, 0429, 0441, 0445, 0458,**
- (2) That Ribble Valley Borough Council be advised that the Town Council wishes to express objections to 3/2020/0367 on the grounds of over-intensive development of the site, the development being out of keeping with the townscape and possible inadequate parking availability.**
- (3) That Ribble Valley Borough Council be advised that the Town Council has no objections to 3/2020/0360 but does wish to express concerns regarding the provision of adequate fire escape facilities and the location of a refuse collection point.**

16.20 MAYORALTY 2020/21

The Leader of the Council advised that a short meeting had been held on 06 July 2020 involving herself, the Town Mayor, Deputy Mayor and Town Clerk. It had been noted at the meeting that Ribble Valley BC, along with several other district and town councils, had decided to keep their Mayors for 2019-20 in situ for 2020-21 due to the ongoing repercussions of the coronavirus pandemic. It was explained that the incoming Mayor in May 2021 would revert to a one year term. It was agreed that the Town Council should follow suit and retain the 2019-20 Mayor until May 2021. It was noted that the Mayor

would be unlikely to have any engagements, other than Remembrance Sunday, until Spring 2021.

RESOLVED: That Cllr Stewart Fletcher remain as Town Mayor for another term until May 2021

17.20 ASSET REGISTER AND INVENTORY

The Town Clerk submitted and reported on the Town Council's Asset Register and inventory as at June 2020. It was confirmed that the schedule had been updated with the insurance valuations as provided by Zurich in June 2020.

RESOLVED: That the Asset Register and Inventory, as submitted, be approved.

17.20 RISK MANAGEMENT POLICY STATEMENT

The Town Clerk submitted a Risk Management Policy Statement for the Town Council as at July 2020, noting that the Policy had been reviewed and cross-checked with the latest Zurich insurance schedule received in June 2020. The Town Clerk drew attention to additions to the schedule to cover pandemics and hygiene/social distancing measures required in indoor spaces.

RESOLVED: That the risk management policy statement, as submitted, be approved.

18.20 ACCOUNTS PAID JUNE 2020

The Town Clerk submitted details of the accounts paid in June 2020 for approval. It was noted that the invoice for annual insurance premiums had been paid in June.

RESOLVED: THAT the accounts paid in June 2020 be approved.

19.20 LENGTHSMAN'S REPORT

The Lengthsman's Report for June 2020 was considered. The Town Clerk reported that the lengthsman had been undertaking various jobs at the allotment sites and had been identifying plots in bad condition. Signs had been requested from RVBC to deal with hygiene/social distancing measures required at playgrounds and the lengthsman was to put these up at the Chester Avenue and Park St play areas.

The meeting ended at 7.40 pm

..... Signed
Chair

