

CLITHEROE TOWN COUNCIL

**Minutes of the Town Council meeting held on Monday 04 September 2023
In the Council Chamber, Clitheroe Town Hall**

PRESENT:- The Town Mayor, Cllr Jonathan Hill, in the Chair
The Deputy Town Mayor, Cllr Donna O'Rourke
Councillors Ian Brown, Ryan Corney, Stewart Fletcher, Mark French,
Mike Graveston, Gaynor Hibbert, Simon O'Rourke, Mary Robinson,
Town Clerk

50.23 APOLOGIES FOR ABSENCE

None

51.23 PUBLIC PARTICIPATION

There was no public participation.

52.23 DECLARATIONS OF INTEREST

None

53.23 MINUTES

The minutes of the Town Council meeting held on 12 June 2023 were signed and approved. The minutes of the General Purposes Committee held on 24 July 2023 were noted.

54.23 MAYORAL COMMUNICATIONS

The Town Mayor updated the meeting on engagements since the previous Council meeting.

55.23 PLANNING APPLICATIONS

Consideration was given to planning applications received for weeks ended 18 and 26 August 2023 and 01 September 2023

RESOLVED:

- (1) That no objections be raised to the following applications:-**

3/2023/0489, 0522, 0571, 0634, 0656.

56.23 SPiDs AND TRAFFIC CALMING MEASURES

The Town Clerk advised that a decision needed to be taken regarding which lighting column should be used to conduct speed surveys on Henthorn Road. The procedure regarding obtaining a licence for a lighting column and the costs involved was explained. It was agreed that obtaining a licence for a column on Henthorn Road was a priority and that decisions regarding buying Spids could be deferred to future meetings. The Town Clerk advised she would liaise further with LCC and circulate any response received.

57.23 REPORT OF THE ALLOTMENTS' MANAGEMENT COMMITTEE

It was reported that the Committee had agreed the addition of several new rules for the allotments which would be circulated with the rent demand letters. The provision of skips for allotment sites was discussed and it was explained that skips would only be ordered in future for particularly bad plots which needed clearing. The Committee had discussed installing a new water pipe, with a limited number of communal taps, at the Hayhurst St site and it was agreed this line of action should be pursued. The provision of gates at the West View site had been discussed and it was noted that the West View reps would be investigating this issue further with tenants.

58.23 ACCOUNTS PAID JULY 2023

It was noted that several items of expenditure in July 2023 had related to the Last Night of the Proms concert.

Resolved: THAT the accounts paid in July 2023 be approved.

59.23 CIVIC SUNDAY AND REMEMBRANCE SUNDAY 2023

The Town Mayor and Mayoress confirmed they would not be holding a Civic Sunday.

The Town Clerk advised that arrangements for Remembrance Sunday on 12 November 2023 would be in line with timings of previous years.

60.23 CENTENARY OF WAR MEMORIAL

It was noted that the event commemorating the centenary of the war memorial had been well-received and well-attended. Thanks were expressed to John Spencer of Clitheroe Civic Society who had played a major part in organising the event.

61.23 PARISH LENGTHSMAN'S REPORT

The lengthsman's report for July 2023 was considered. It was noted that the lengthsman had spent a considerable amount of time dealing with footpath and litter issues.

Part II

RESOLVED: That by virtue of the fact that the following items of business be exempt information under the Public Bodies (Admission to Meetings) Act 1960 the press and public be now excluded from the meeting

62.23 STAFF LEAVE AND ABSENCE REPORT

It was noted that one member of staff had taken a week's leave in August 2023.

The Town Clerk reported that one of the halberdiers had resigned as he wished to retire. Possible means of recruiting a replacement halberdier were suggested.

It was suggested that procedures at various Town Council events be documented as, with many long-serving staff retiring, it was feared that knowledge would be lost.

Signed:
Chair

The meeting closed at 20.00 pm.