

## **CLITHEROE TOWN COUNCIL**

**Minutes of the Town Council meeting held on Monday 02 September 2019**

**PRESENT:- The Town Mayor, Councillor Stewart Fletcher, in the Chair  
The Deputy Town Mayor, Councillor Simon O'Rourke  
Councillors Ian Brown, Mark French, Jonathan Hill, Allan Knox, Sue Knox,  
Donna O'Rourke, Mary Robinson, Jenni Schumann and the Town Clerk**

### **49.19 APOLOGIES FOR ABSENCE**

None

### **50.19 PUBLIC PARTICIPATION**

There was no public participation.

### **51.19 DECLARATIONS OF INTEREST**

None

### **52.19 MAYORAL COMMUNICATIONS**

Details of official duties undertaken by the Town Mayor and Deputy Town Mayor since the last Town Council meeting were submitted for information. The Town Mayor reported that positive comments had been received from other Mayors who had attended the Last Night of the Proms Concert on 03 August 2019.

### **53.19 MINUTES**

The minutes of the Town Council meeting held on 17 June 2019 were approved and signed by the Chairman. The minutes of the General Purposes Committee held on 15 July 2019 were noted.

### **54.19 PLANNING APPLICATIONS**

Consideration was given to planning applications received for weeks ending 19 July 2019, 26 July 2019, 02 August 2019, 09 August 2019, 16 August 2019, 23 August 2019 and 30 August 2019.

### **RESOLVED:**

1. That no objections be raised to the following applications:-

**3/2019/0336, 0663, 0683, 0708, 0742 (although concerns regarding parking and access be advised to Ribble Valley BC), 0766 and 0792.**

- 2. That Ribble Valley Borough Council be informed that the Town Council objects to application 3/2019/0796 on the grounds of incongruous development out-of-keeping with other buildings in the vicinity and lack of parking provision.**
- 3. That Ribble Valley Borough Council be informed that the Town Council shares the concerns of Clitheroe Civic Society regarding applications 3/2019/0723 & 0724 and that those concerns be replicated in the response to Ribble Valley Borough Council.**

#### **55.19 ACCOUNTS PAID – JULY 2019**

The Town Clerk submitted details of accounts paid during July 2019 noting in particular the costs pertaining to the Last Night of the Proms 2019 and the installation of a security door at the Town Hall.

#### **RESOLVED:**

**That the accounts paid during July 2019, details of which were specified, be approved.**

#### **56.19 REMEMBRANCE SUNDAY 2019**

The Town Clerk advised that she had been liaising with churches in Clitheroe and with the Royal British Legion regarding the timing of events on Remembrance Sunday. Following last year's change to a 9.30 am church service and attendance at the cenotaph at 11.00 am there had been no adverse comments and the Legion had reported they had actually received favourable comments. The churches and the Legion had advised they would be happy to repeat last year's timings. The Town Clerk reported that refreshments after the service at the cenotaph could not be provided by Trinity this year due to refurbishment works and it was suggested the United Reform Church be approached instead.

#### **RESOLVED:**

**THAT the timings of Remembrance Sunday 2019 include a 9.30 am church service at St Mary's and a silence at the cenotaph at 11.00 am and that the details of the day be accordingly arranged around those timings.**

#### **57.19 CLITHEROE CIVIC SOCIETY**

The Town Clerk reported that, in recognition of the Town Council allowing the Society to use the Town Hall attic as archives, the Society wished to offer the Town Council free corporate membership of the Society. Details of the offer were provided. It was suggested that the Town Mayor be the nominated individual with voting rights but that the Society's AGM was likely to clash with the September Council meeting each year so alternative arrangements for voting, if necessary, might need to be made. It was agreed that the programme of events be circulated to all Councillors to allow the Town Clerk to be notified of any events any Councillors wished to attend.

**RESOLVED:**

**THAT the Town Council accept the offer of free corporate membership of Clitheroe Civic Society and that the programme of events be circulated to all Councillors.**

**58.19 PARISH LENGTHSMAN'S REPORTS**

**General Reports**

**Members received a report detailing the work undertaken by the Parish Lengthsman during July 2019. It was confirmed that the lengthsman attended the Henthorn Road Youth Shelter twice a week and that the Shelter was also attended by Ribble Valley BC ground staff.**

**Allotment Report**

**The Town Clerk confirmed that prize winners in the 2019 allotments' competition had been notified of the presentation on 10 September 2019. It was noted that an issue regarding a Whalley Road allotment remained outstanding.**

**Play Areas Report**

**Members received a detailed report on the maintenance of the two Play Areas owned by the Town Council.**

**The meeting closed at 7.40 pm.**

**Signed: .....**  
**Chair**