

# Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Clitheroe Town Council

County area (local councils and parish meetings only): Lancashire

Prepared by (Name and Role): Cathy Holmes, Town Clerk

Date: 17.04.2024

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
Barclays Current Account	3,311.42	
Business Rate Tracker	£ 0.05	
Business Premium Account	106,306.07	
Lloyds Current Account	16,477.12	
	126,094.66	126,094.66
Petty cash float (if applicable)		100.00
Less: any un-presented cheques as at 31/3/24 (enter these as negative numbers)		
Chq Number 109692	(671.79)	
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		
[add more lines if necessary]		
		(671.79)
	-£	671.79
<b>Net balances as at 31/3/24 (Box 8)</b>	<b>£</b>	<b>125,522.87</b>