

16 October 2019

TO THE TOWN MAYOR AND MEMBERS OF THE TOWN COUNCIL

**You are summoned to attend a meeting of the COUNCIL to be held on
MONDAY 21 OCTOBER 2019 at 7pm in the Town Hall, 9 Church Street, Clitheroe.**

**To be followed by a meeting of the Estimates Committee at the conclusion of
the meeting.**

**CATHY HOLMES
TOWN CLERK**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. PUBLIC PARTICIPATION**
- 3. DECLARATIONS OF INTEREST**
Members are asked to consider any pecuniary interest they may have to disclose in respect of any matters under discussion at the meeting.
- 4. MINUTES OF PREVIOUS MEETING**
To approve the minutes of the last meeting held on 02 September 2019 (copy enclosed)
- 5. MAYORAL COMMUNICATIONS.**
To receive, for information, details of engagements carried out by the Mayor and Deputy Mayor since the last Council meeting (copy enclosed)
- 6. PLANNING APPLICATIONS**
To consider planning applications received for weeks ending 27 September, 04, 11 and 18 October 2019 (copy enclosed)
- 7. AUDIT OF ACCOUNTS 2018/19**
To consider a letter from PKF Littlejohn, external auditors (copy enclosed)

- 8. MAYOR OF CLITHEROE WELFARE FUND**
To consider the account balance of the Fund (spreadsheet enclosed)
- 9. SCHEME OF DELEGATION**
To consider a report of the Town Clerk on a proposed scheme of delegation
- 10. REMEMBRANCE SUNDAY 2019**
To receive a verbal report from the Town Clerk regarding arrangements for Remembrance Sunday 2019
- 11. A RURAL/MARKET TOWNS GROUP OF THE RURAL SERVICES NETWORK**
To consider joining the rural/market towns group to be established by the Rural Services Network (documentation previously circulated by e-mail)
- 12. ACCOUNTS**
 - a) Accounts Paid September 2019 (copy enclosed)
 - b) Accounts Balances as of 30 September 2019 (copy enclosed)
- 13. PARISH LENGTHSMAN'S REPORTS (copies enclosed)**
 - a) General Report
 - b) Allotments' Report
 - c) Play Areas Report
- 14. APPLICATION FOR FINANCIAL ASSISTANCE**
 - i) Ribblesdale Wanderers (copy enclosed)

Part II Items of business not to be discussed in public

- 1. PARISH LENGTHSMAN**
To consider the report of the Town Clerk on the parish lengthsman and future arrangements