



## **CLITHEROE TOWN COUNCIL**

**Clitheroe Town Hall, 9 Church Street, Clitheroe, Lancashire. BB7 2DD**

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**Town Mayor: Councillor Donna O'Rourke**

**Town Clerk: Cathy Holmes**

**05 June 2024**

**TO THE TOWN MAYOR AND MEMBERS OF THE COUNCIL**

**You are summoned to attend a meeting of the TOWN COUNCIL to be held on MONDAY 10 JUNE 2024 COMMENCING AT 7.00 PM in the TOWN HALL 9 CHURCH STREET, CLITHEROE.**

**CATHY HOLMES  
TOWN CLERK**

### **AGENDA**

**1. APOLOGIES**

**2. PUBLIC PARTICIPATION**

**3. DECLARATIONS OF INTEREST**

**Members are asked to consider any pecuniary interests they may have to disclose in respect of any matters under discussion at the meeting.**

**4. CO-OPTION OF A TOWN COUNCILLOR**

**To consider and agree the process for the co-option of a Town Councillor to fill the vacancy caused by the resignation of Cllr Stewart Fletcher**

**5. MINUTES**

**a) To approve the Minutes of the meetings of the Town Council held on 03 May 2024 (Cockles and Mussels), 07 May 2024 and 21 May 2024 (Annual Town Meeting) (copies enclosed)**

**6. MAYORAL COMMUNICATIONS**

**7. PLANNING APPLICATIONS**

**To consider planning applications received for weeks ending 24 May 2024, 31 May 2024, 07 June 2024 (details enclosed)**

**8. ANNUAL ACCOUNTS 2023/24**

To receive information relating to the Annual Accounts for the financial year 2023/24

- i) To receive and note the Annual Internal Audit Report for 2023/24
- ii) To consider the Annual Governance Statement for 2023/24
- iii) To consider the Accounting Statements for 2023/24

**9. SpIDs AND ROAD SAFETY MATTERS**

To consider the results of the recent deployment of the SpID on Henthorn Road and future suggestions regarding road safety

**10. BANK MANDATES**

To consider the amendment of bank mandates following the resignation of Councillor Stewart Fletcher, a signatory

**11. ACCOUNTS PAID MAY 2024**

To receive details of accounts paid in May 2024

**Part II**

**1. STAFF LEAVE AND ABSENCE REPORT**