



CLITHEROE TOWN COUNCIL

Clitheroe Town Hall, 9 Church Street, Clitheroe, Lancashire. BB7 2DD

Telephone: Clitheroe 01200 424722

Email address: admin@clitheroetowncouncil.gov.uk

Town Mayor: Councillor Michael Graveston

Town Clerk: Cathy Holmes

TO THE MAYOR AND MEMBERS OF THE TOWN COUNCIL

You are summoned to attend a meeting of the GENERAL PURPOSES COMMITTEE to be held on MONDAY 08 DECEMBER 2025 starting at 7pm in the Council Chamber, Clitheroe Town Hall

**CATHY HOLMES
TOWN CLERK**

AGENDA

1. APOLOGIES

2. PUBLIC PARTICIPATION

3. DECLARATIONS OF INTEREST

Members are asked to consider any pecuniary interest they may have to disclose in respect of any matters under discussion at the meeting.

4. MINUTES

To approve the minutes of the General Purposes Committee held on 22 September 2025 (copy enclosed)

5. MAYORAL COMMUNICATIONS (report enclosed)

6. PLANNING APPLICATIONS

To consider planning applications received for the weeks ending 14, 21 & 28 November 2025 and 05 December 2025 (copy lists enclosed)

7. CASTLE GROUNDS – RVBC IMPROVEMENTS

To consider suggestions for improvements to be made by RVBC to the Castle Grounds (verbal report)

8. `CHRISTMAS 2025

To consider Christmas lights and other issues relating to Christmas 2025 (verbal report)

9. EVENTS COMMITTEE

To consider the establishment of an Events Committee of the Town Council

10. ALLOTMENTS

To consider certain matters relating to Town Council allotments (verbal report)

11. CLOSURE OF OFFICE CHRISTMAS 2025

To consider the duration of the closure of the office over the Christmas period 2025

12. ACCOUNTS PAID – NOVEMBER 2025

To approve accounts paid in November 2025 to date (copy enclosed)

Part II Items not to be considered in public

1. STAFF ABSENCE AND LEAVE REPORT