



CLITHEROE TOWN COUNCIL

Clitheroe Town Hall, 9 Church Street, Clitheroe, Lancashire. BB7 2DD

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Town Mayor: Councillor Jenni Schumann

Town Clerk: Cathy Holmes

15 March 2023

TO THE TOWN MAYOR AND MEMBERS OF THE TOWN COUNCIL

You are summoned to attend a meeting of the TOWN COUNCIL to be held on MONDAY 20 MARCH 2023 starting at 7.00pm in the Council Chamber, Town Hall

**CATHY HOLMES
TOWN CLERK**

AGENDA

- 1. APOLOGIES**
- 2. PUBLIC PARTICIPATION**
- 3. DECLARATIONS OF INTEREST**
Members are asked to consider any pecuniary interest they may have to disclose in respect of any matters under discussion at the meeting
- 4. MINUTES OF THE LAST MEETING**
To approve the minutes of the Town Council meeting held on 16 January 2023 (copy enclosed).
- 5. MAYORAL COMMUNICATIONS**
- 6. PLANNING APPLICATIONS**
To consider planning applications received for weeks ended 17 February & 24 February 2023, 03, 10 & 17 March 2023 (copy lists enclosed)
- 7. BANK MANDATES and ONLINE BANKING**
To consider the amendment of certain bank mandates and to review online banking arrangements
- 8. MEETING SCHEDULE 2023/24**
To consider the draft schedule of Town Council and General Purposes Committee meetings for the next municipal year (report of the Town Clerk enclosed)

9. ASSET REGISTER INVENTORY

To approve the Asset Register and Inventory (copy enclosed)

10. ALLOTMENT OFFER LETTERS

To consider the proposed amendment of the standard offer letter for a Town Council allotment by the insertion of an extra paragraph (see attached)

11. ACCOUNTS PAID FEBRUARY 2023

To approve the accounts paid during February 2023 (report of the Town Clerk enclosed)

Part II

Items not to be considered in public

1. STAFF LEAVE AND ABSENCE REPORT

2. TORCHLIGHT PROCESSION 2023

To receive a verbal update on arrangements for a potential Torchlight Procession to commemorate the King's Coronation

3. TOWN WELLS

To receive a verbal update on the situation regarding the Town Wells